

# Quality Assurance Checklists for Integrated Hepatitis Counseling Protocol

## Session I: Counselor Session Guide Check list

Introduction and orientation	
<input type="checkbox"/> Explain role of counselor	
<input type="checkbox"/> Indicate duration of session	
<input type="checkbox"/> Outline content of session	
<input type="checkbox"/> Address immediate concerns	
Enhance self-perception of risk	
<input type="checkbox"/> Review hepatitis A, B, and C	
<input type="checkbox"/> Discuss perception of risk	
<input type="checkbox"/> Identify risk behaviors	
<input type="checkbox"/> Direct pt's attention to risk behavior	
<input type="checkbox"/> Assess pt's level of HIV/hepatitis concern	
<input type="checkbox"/> Identify risk context vulnerabilities	
<input type="checkbox"/> Review pt's HIV/hepatitis test history	
<input type="checkbox"/> Assess risky behavior related to testing	
Explore specifics of most recent risk	
<input type="checkbox"/> Identify specific risk details (W's)	
<input type="checkbox"/> Assess pt level of acceptable risk	
<input type="checkbox"/> Address Pt's HIV/hepatitis communication	
<input type="checkbox"/> Identify risk context vulnerabilities	
<input type="checkbox"/> Assess pattern of risk behavior	
Review previous RR experience	
<input type="checkbox"/> Identify successful attempts at RR	
<input type="checkbox"/> Identify Obstacles to RR	
<input type="checkbox"/> Explore triggers/context of RR behavior	
<input type="checkbox"/> Assess pt's communications about risk	
<input type="checkbox"/> Evaluate pt's level of acceptable risk	
Synthesize of risk incident and pattern	
<input type="checkbox"/> Summarize and reflect patient risk	
<input type="checkbox"/> Address risk in context of patient's life	
<input type="checkbox"/> Note pattern of risk behavior	
<input type="checkbox"/> Identify triggers/vulnerabilities	
<input type="checkbox"/> Reflect complexity of risk behavior	
<input type="checkbox"/> Convey concern /urgency re. Risk	
<input type="checkbox"/> Support/encourage patient to action	

<b>Negotiate risk reduction plan</b>	
<input type="checkbox"/> Explore behaviors pt. motivated to change	
<input type="checkbox"/> Identify reasonable change step	
<input type="checkbox"/> Develop the risk step into actions	
<input type="checkbox"/> Problem solve obstacles to plan	
<input type="checkbox"/> Confirm w/pt plan reasonable	
<input type="checkbox"/> Document plan, copy to patient	
<b>Identify support – referrals</b>	
<input type="checkbox"/> Assess patient's support system	
<input type="checkbox"/> Identify referral needs	
<input type="checkbox"/> Assess pt's willingness to complete referrals	
<input type="checkbox"/> Assess appropriateness of specific referral	
<input type="checkbox"/> Plan encourage patient to access referral	
<input type="checkbox"/> Recognize behavior change challenge	
<b>Provide appointment &amp; reminder for follow-up</b>	
<input type="checkbox"/> Review appointment schedule	
<input type="checkbox"/> Develop reminder mechanism	
<input type="checkbox"/> Review patient and counselor contact information	

## Session II: Counselor Session Guide Checklist

Introductions and providing results	
<input type="checkbox"/> Welcome pt back <input type="checkbox"/> Provide test results clearly and simply <input type="checkbox"/> Review meaning of the results <input type="checkbox"/> Assess patient's reaction to results <input type="checkbox"/> Review results in context of assessment/exposure <input type="checkbox"/> Remind client of other visits	
Review risk reduction plan	
<input type="checkbox"/> Assess patient's progress in risk reduction <input type="checkbox"/> Explore supports to RR step <input type="checkbox"/> Explore barriers to RR step <input type="checkbox"/> Provide encouragement and support <input type="checkbox"/> Problem solve issues with plan	
Establish new risk reduction plan	
<input type="checkbox"/> Identify new/revised risk reduction intention <input type="checkbox"/> Identify challenging step <input type="checkbox"/> Identify specific RR actions toward step <input type="checkbox"/> Identify support for RR step <input type="checkbox"/> Problem solve obstacles to plan <input type="checkbox"/> Confirm w/patient plan is reasonable <input type="checkbox"/> Document plan with copy to patient	
Identify support and provide referrals	
<input type="checkbox"/> Assess patient's support system <input type="checkbox"/> Identify referral needs <input type="checkbox"/> Assess patient's willingness to complete referrals <input type="checkbox"/> Assess appropriateness of specific referral <input type="checkbox"/> Plan/encourage patient to access referral <input type="checkbox"/> Recognize behavior change challenges	
Provide appointment reminder	
<input type="checkbox"/> Review next appointment schedule <input type="checkbox"/> Develop reminder mechanism <input type="checkbox"/> Review patient and counselor contact information	